

Emergency Procedures and Contacts

The following will be posted in all vehicles.

1. In the event of any emergency, injury or accident requiring immediate assistance **CALL 911 FIRST**, then contact the **A Goff office at 800 459-5465**. If no answer call (in order) Dan Goff at 434-531-5272, Bill Long 434-5315270, Margaret Depremo 434-825-3381, Carol Barbosa 434-531-7310, Andre Ferreira 434-531-5271.
2. In the event of a non-serious illness contact the **A Goff office at 800 459-5465** call (in order) Dan Goff at 434-531-5272, Bill Long 434-5315270, Margaret Depremo 434-825-3381, Carol Barbosa 434-531-7310, Andre Ferreira 434-531-5271 and request guidance.
3. In the event of serious behavioral problems **CALL 911 FIRST**, then remove the keys to the vehicle and evacuate all passengers to well-lit, safe area if possible. If the behavioral problems are not serious but have the potential to escalate, contact the **A Goff office at 800 459-5465**, (in order) Dan Goff at 434-531-5272, Bill Long 434-5315270, Margaret Depremo 434-825-3381, Carol Barbosa 434-531-7310, Andre Ferreira 434-531-5271. and request guidance.
4. In the event of mechanical issues or any breakdown or unsafe vehicle operating condition, evacuate the vehicle if needed. Then contact the **A Goff office at 800 459-5465** AND Gator Wallace at 434-531-7311. If no answer, call (in order) Dan Goff at 434-531-5272, Bill Long 434-5315270, Margaret Depremo 434-825-3381, Carol Barbosa 434-531-7310, Andre Ferreira 434-531-5271 and request guidance.
5. Maintain a log of any unusual occurrences on your trip including: accidents, breakdowns, injuries, ill guests, behavioral problems, mechanical items and any other issues which are outside the realm of normal operations. Keep a log of the name and phone number of any person you contact during the event and its remediation; as well as, the time of all calls. Attached the log to your run sheet at the end of the night.